

APPLICATION TO RENT OR LEASE

APPLICANT Each Applicant over the age of 18 must complete their own application form

PLEASE PRINT

First, Middle, Last Name	Date of Birth	Social Security #	Driver's License #
Other Names Used In the Last 10 Years	Home Phone	Work Phone	Cell Phone

ADDITIONAL OCCUPANTS List everyone, who will live with you:

First, Middle, Last Name	Relationship To Applicant

EMPLOYMENT

	Current Employment	Prior Employment
Employer		
Address		
Employer Phone		
Job Title		
Name of Supervisor		
Dates of Employment	From: To:	From: To:
Income Per Month	\$	\$

RESIDENCE

	Current Residence	Previous Residence	Previous Residence
Street Address			
City			
State & Zip			
Dates of Stay			
Owner/Manager And Phone number			
Reason For Leaving			
Last Rent Paid	\$	\$	\$

VEHICLES

Automobiles	Make	Model	Color	Year	License No.
Motorcycles					

PERSONAL REFERENCES

In Case Of Emergency, Notify	Address/City	Phone	Relationship
Close Friend			
Nearest Relative Living Elsewhere			



CREDIT INFORMATION Please list all your financial obligations

Name of Bank or Savings & Loan		Branch or Address		Account No.		Balance
				Checking		\$
				Savings		\$
Credit Accounts	Account No.	Address/City	Phone	Balance	Due Monthly	

GENERAL INFORMATION Circle answer that applies

- Do you smoke? YES NO
- Do you have any pets? YES NO
- Have you ever filed for bankruptcy? YES NO
- Do you have any musical instruments? YES NO
- Do you have any water-filled furniture or do you intend to use water filled furniture in the apartment? YES NO
- Have you ever been convicted for selling, possessing, distributing or manufacturing illegal drugs or convicted of any other crime? YES NO
- Have you ever been evicted for non-payment of rent or any other reason? YES NO

Please explain any "yes" answers to the above questions:

Why are you leaving your current residence? _____

The applicant hereby applies to rent/lease Apartment # _____ at _____ for \$ _____ per month, and upon owner's approval agrees to enter into a Rental Agreement and/or Lease and pay all rent and security deposits required before occupancy.

An application fee of \$ _____ is hereby submitted for the cost of processing this application, to obtain credit history and other background information.

Applicant represents that all information given on this application is true and correct. Applicant hereby authorizes verification of all references and facts, including but not limited to current and previous landlords and employers, and personal references. Applicant hereby authorizes owner/agent to obtain Unlawful Detainer, Credit Reports, Telechecks, and/or criminal background reports. Applicant agrees to furnish additional credit and/or personal references upon request. Applicant understands that incomplete or incorrect information provided in the application may cause a delay in processing which may result in denial of tenancy. Applicant hereby waives any claim and releases from liability any person providing or obtaining said verification or additional information.

Applicant: _____ Date: _____
 (Signature required)



DEPOSIT RECEIPT AND OFFER TO RENT OR LEASE

The undersigned, herein called "Applicant", offers to rent/lease Apartment No. _____

at _____, located in the city _____

of _____ on the terms and conditions set forth in the attached Rental Agreement/Lease. A deposit of \$ _____ is hereby received by OWNER/MANAGER.

Rent shall be \$ _____ per month plus a security deposit of \$ _____ for a total payment of \$ _____.

Tenancy shall begin on the _____ day of _____, 20____ subject to the current resident vacating and OWNER/MANAGER'S final approval of Applicant. This offer shall be considered rejected unless OWNER/MANAGER accepts this offer within 3 business days by depositing a written notice in the mail or by giving verbal approval in person or by phone.

Upon approval, Applicant agrees to accept the subject apartment by signing the attached Rental Agreement/Lease and paying all rent and security deposits required by Cashier's Check or Money Order. Said amount shall be paid on or before _____, 20____.

If, after notification of acceptance, Applicant fails to comply with this agreement, OWNER/MANAGER may deduct as damages \$ _____ per day, not to exceed 30 days for each day the subject apartment is vacant, from the date Applicant's tenancy was to begin to such time as another Renter commences renting the subject apartment. The balance due Applicant shall be refunded with a written explanation of owner's damages within 10 days after the subject apartment is rented.

The full amount of this deposit, less the above authorized charges, shall be refunded if: 1) the OWNER/MANAGER does not accept this offer within 3 business days, 2) the apartment is not available on the agreed date or 3) the full deposit will be applied towards the security deposit if applicant accepts the apartment by executing a Rental Agreement or Lease.

Additions and/or exceptions: _____

Applicant and OWNER/MANAGER acknowledge receipt of a copy and acceptance of the terms of this "Offer to Rent or Lease".

Date: _____ OWNER/MANAGER: _____

Applicant: _____

Applicant: _____

